

# JULIA ELAINE MILLS

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## Professional Summary

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Results-oriented Producer with more than 4 years producing experience on commercials, shorts, documentaries, features, lifestyle projects, music videos, and web content including web-series in every aspect from pre- to post-production. Producer with 6+ years experience in all aspects of the film industry, including concept development, financing, contracts and physical production. In terms of physical production, well experienced in cinematography, gaffing, gripping, sound mixing, assistant directing and directing. Such experience has given producer years of knowledge about cinematic procedures, as well as the latest technologies, editing software and cameras. Also an Australian Cinematographer's Society Member.

## Work History

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*Founder/Producer* *Current*

*Cerulean Blue Productions, LLC – New York, NY*

Supervises contracted freelance production teams for online content including offering feedback and enforcing deadlines on a job to job basis. Supervises all production from pre- to post-production. Acts as coordinator for associate producers, production assistants and public relations.

*Co-Owner/Producer* *2013 to 2015*

*GDBYM, LLC – New York, NY*

Managed relationships between potential and ongoing clients. Produced every production during the three years they existed as a company. Main duties included procuring, maintaining and hiring crew members on and off-set, research for creative and for clients, assisting with the director's creative, finding locations and talent among all the tasks associated with running the business itself as one of the four owners including leading daily production meetings and weekly production calls. Oversaw all phases of video production from pre- to post-production. Was in charge of managing the website, submitting to film festivals and fund-raising.

*Production Assistant/International Communications Liaison* *05/2012 to 08/2013*

*Monkey Bay Productions – Marseille, France*

Over two summers. Oversaw research for international locations for cooking show, "Georgiana Chez Vous." Researched, developed and pitched families, talent, locations and restaurants in Bristol, Dublin and Amsterdam to staff. Worked in-office drafting and emailing in English for all international correspondence for the production team and making all English speaking phone calls for the company.

## Education

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Bachelor of Arts: Film and TV 2013

New York University - Tisch School of the Arts - New York, NY

- ◀ Minor in Producing and Chinese
- ◀ Focus in Cinematography and Producing
- ◀ Graduated with Honors

Bachelor of Arts: Film and Chinese 2013

Vassar College - Poughkeepsie, NY

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Well versed in: Project management, Social media, budgeting, MS Office Suite and Google Suite, Adobe Premiere, Final Cut, AVID, Cinematography, Sound Mixing, Gaffing, Gripping, Sony Cinema Cameras, REDCameras, ARRI Cameras and Canon Cameras

Works well under pressure, self starter, faster learner, valid passport, fluent in Chinese, deadline-driven, skilled multi-tasker, collaborative and above all, is a resourceful goal-oriented producer with many connections in terms of production and discounts.